



ISIDRO K. SEMAN
Director of Personnel

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
CIVIL SERVICE COMMISSION
OFFICE OF PERSONNEL MANAGEMENT
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EXAMINATION ANNOUNCEMENT NO: 19-037
OPENING DATE: 03/01/19
CLOSING DATE: 03/15/19

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Surveying Technician II

PL 04/01-04/02
\$17,456.98-\$18,329.83 P/A

The salary given will be determined by the qualification of the appointee.

LOCATION: Department of Public Lands, SAIPAN
Planning Division

DUTIES:

Operates surveying instruments. Serves as a recorder of angular, distances and traverses run by survey party. Assists in engineering survey work; sets up survey equipment; assists in locating center and property lines, setting grades stakes and other markers and reference points. Performs land area computation and/or traverse in plain surveying. Assists in locating lost or hidden monuments, survey control points and property corners/monuments. Clears brushes, weeds and other obstacles from the lines of the survey. Marks points of measurement with elevation, station or other identifying marks. Sets flags on established triangulation points. Plots survey property plats (check prints) on cadastral index map for surveys. Performs basic mathematical calculations; simple sketching and drafting work. Measures distances between survey points, using chain or electronic distance measurement (EDM). Maintains and cares for survey equipment. Performs other related duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from High School or equivalent education program or supplemented by courses in trigonometry, geometry and/or algebra; plus three (3) years of progressively responsible experience in surveying, including at least one (1) year at the level of Surveying Aide III. Copy of Diploma or Official Transcript and Police Clearance must be attached to the application.

CONDITIONAL REQUIREMENTS: This position is **“COVERED”**; Is eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R), Part I.7C of the Excepted Service Regulation (ESR) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management	Office of Personnel Management	Office of Personnel Management
Springs Plaza, Gualo Rai	Songsong Village	San Jose Village
Saipan, MP 96950	Rota, MP 96951	Tinian, MP 96952